

**Please note that all applicants must be at least 18 years of age.**

There are 3 categories of membership, Full DCC Membership, Associate Membership or Retired Membership. In addition, the partner of a club member can also join the club free of charge as a Partner Member.

**1. Full DCC Membership**

This category is only for staff currently employed by and paid by Devon County Council.

Full DCC Membership subscriptions cost £3.10 a month and are deducted directly from your salary.

**2. Associate Membership costs £37.20 a year payable in advance by online Direct Debit**

This category has 4 headings: -

\*Local Resident; applicants must live within St. Leonards Ward

\*DCC Linked Organisation; applicants must be employed by an organisation working in partnership with Devon County Council e.g. Devon & Cornwall Police, South West Water, Exeter City Council

**Please state on your application form which organisation you are employed by.**

\*Sports & Fitness; applicants must be a member of one of the Coaver Club's sport's teams e.g. skittles, table tennis, cricket, volleyball

**Please state on your application form which sports team you play for.**

\*Child aged 18+ of Club Member; applicants must be a minimum of 18 years old and live at home with a parent who is a current Coaver Club member.

**Please state on your application form your parent's name.**

**3. Retired Membership costs £10.00 a year payable in advance by online Direct Debit**

You should be an existing Coaver Club member and employed by DCC at the date of your retirement to be eligible for Retired Membership.

**Payments by online Direct Debit**

When your membership has been approved by the Committee you will receive an email containing a link to [gocardless](https://gocardless.co.uk) where you can set up your online annual Direct Debit Mandate.

*If you have any queries at all or are unsure which category applies to you, please call the Coaver Club Office on 01392 382519 or email [coaver@devon.gov.uk](mailto:coaver@devon.gov.uk)*

## The Application process

We welcome all new applications for membership and usually the process is completed within 7-10 days of your application date.

1. Please complete the application form and attach a passport photo of yourself (and your partner if applying).  
Alternatively, you may email a full-face headshot photo to [coaver@devon.gov.uk](mailto:coaver@devon.gov.uk) please include your name(s) in your email.
2. Please return your application form and photo(s) to **Coaver Club Office, County Hall, Exeter, EX2 4PS** or email them to [coaver@devon.gov.uk](mailto:coaver@devon.gov.uk)
3. On receipt of your application and photo(s), the Coaver Club Management Committee will be asked to approve your application.
4. When your application has been approved you will receive a confirmation email which will include a link to [gocardless](#) where you can complete your online Annual Direct Debit Mandate. Future membership payments will be collected annually by Direct Debit on the anniversary of your first payment.

## Coaver Club Membership Cards

All members need an access/ID card which opens the external security door and the bar door, and they must have it with them each time they visit the club.

### Associate, Partner & Retired Members

You will need to purchase a Coaver Membership photo ID card. These cost **£3.50** per card and the fee is payable at the Coaver Office or Bar when your membership card is ready.

### DCC Full members

If you work at County Hall your existing Staff ID badge will be updated to allow access to the Coaver Club.

If you work for DCC but do not have a DCC staff ID card you will need to purchase a Coaver Membership photo ID card, this costs **£3.50** per card.

## Gym membership

All Coaver Club members are eligible to join the gym, which costs £40.00 a year, payable in advance. If you wish to join the gym, please contact [coaver@devon.gov.uk](mailto:coaver@devon.gov.uk) to arrange a short gym induction.

*If you have any queries regarding membership, please call the Coaver Club Office on 01392 382519 or email [coaver@devon.gov.uk](mailto:coaver@devon.gov.uk)*

Office use only: Photo(s):  
DD Mandate set up:

Membership Number:  
Partner's Number:

## Coaver Club Membership Application Form

Please note all applicants must be a minimum of 18 years of age

Please complete section 1 in full and then only one section from 2, 3 & 4 as applicable to yourself

### 1. All Applicants to complete:

Applicant's Name: \_\_\_\_\_  
Partner's Name: \_\_\_\_\_ *(only if your Partner wishes to join as well)*  
Address: \_\_\_\_\_  
Town: \_\_\_\_\_  
Post Code: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### 2. Applicants employed and paid by Devon County Council to complete & return

I authorise deduction of £3.10 a month from my salary for Coaver Club subscription

Payroll Number: \_\_\_\_\_  
Department: \_\_\_\_\_  
Place of Work: \_\_\_\_\_

### 3. Applicants for Associate Membership to complete & return

Category of Membership, please tick the appropriate box

Local Resident	<input type="checkbox"/>	Sports & Fitness	<input type="checkbox"/>
DCC Linked Organisation	<input type="checkbox"/>	Child aged 18+ of Club Member	<input type="checkbox"/>

#### Explanatory notes for each category

\*Local Resident: home address must be within St. Leonards Ward

\*DCC Linked Organisation: employed by an organisation working in partnership with Devon County Council e.g. Devon & Cornwall Police, South West Water, Exeter City Council, NHS Partners.

*Please print the name of the organisation you work for in the box below*

\*Sports & Fitness: a member of one of the Coaver Club's sports teams e.g. skittles, table tennis, cricket, volleyball. *Please print the sports team you play for in the box below*

\*Child aged 18+ of Club Member: must live at home with a parent who is a current Coaver Club member. *Please print the name of your parent in the box below*

### 4. Applicants for Retired Membership to complete & return

You should be a Coaver Club member and employed by DCC at the date of your retirement to be eligible for Retired Membership.

Current Coaver Club Membership number

If you have any queries at all or are unsure which category applies to you, please call the Coaver Club Office on 01392 382519 or email [coaver@devon.gov.uk](mailto:coaver@devon.gov.uk)

Please return your completed form & photo(s) to: - Coaver Club Office, County Hall, Exeter, EX2 4PS or email to [coaver@devon.gov.uk](mailto:coaver@devon.gov.uk)